



**Council Of Orthopaedic Residency Directors (CORD)
STANDARDIZED LETTER OF RECOMMENDATION FORM**

Applicant's Name _____

ERAS Letter ID _____

Reference Provided By _____

Phone # _____

Professorial Rank (if applicable) _____

Email _____

Specialty/Position _____

Institution/Program Name _____

BACKGROUND INFORMATION

1. Are you a Chair, Program Director, or Associate Program Director? Yes No

2. Nature of contact with applicant (check all that apply)

- Advisor
- Medical student liaison for our department
- On service with direct contact for weeks
- Worked on service with limited contact
- Know indirectly through others/evaluations
- Direct research contact
- Committee prepared letter of recommendation
- Other (please describe): _____

QUALIFICATIONS FOR ORTHOPAEDIC SURGERY

Rank this applicant by checking the appropriate box. Also include a vivid example. 1 = Do Not Rank; 3 = Needs significant work; 5 = Median orthopaedic applicant; 7 = Benchmark, outstanding; 10 = Perfect, rare gem

1. *Patient Care* – Ability to develop and justify an appropriate differential diagnosis and a cohesive treatment plan.

1 Do not rank	2	3 Needs significant work	4	5 Median orthopaedic applicant	6	7 Benchmark, outstanding	8	9	10 Perfect, rare gem
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Example: _____

2. *Interpersonal and Communication Skills* – Ability to interact effectively with others on the health care team and communicate in an effective and caring manner with patients and their families.

1 Do not rank	2	3 Needs significant work	4	5 Median orthopaedic applicant	6	7 Benchmark, outstanding	8	9	10 Perfect, rare gem
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Example: _____

3. *Procedural Skills* – Ability to perform surgical tasks in a competent manner.

1 Do not rank	2	3 Needs significant work	4	5 Median orthopaedic applicant	6	7 Benchmark, outstanding	8	9	10 Perfect, rare gem
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Example: _____

GLOBAL ASSESSMENT

1. *Ability to Work Within a Team* – Ability to understand how their role contributes to the common goals of the entire care team.

1 Do not rank	2	3 Needs significant work	4	5 Median orthopaedic applicant	6	7 Benchmark, outstanding	8	9	10 Perfect, rare gem
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Example: _____

2. *Professionalism* – Assessment of applicant’s professional demeanor and willingness to assume responsibility.

1 Do not rank	2	3 Needs significant work	4	5 Median orthopaedic applicant	6	7 Benchmark, outstanding	8	9	10 Perfect, rare gem
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Example: _____

3. *Adaptability* – Ability to adapt to new conditions.

1 Do not rank	2	3 Needs significant work	4	5 Median orthopaedic applicant	6	7 Benchmark, outstanding	8	9	10 Perfect, rare gem
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Example: _____

4. *Work Ethic* – Does the applicant feel that hard work is intrinsically important or worthy?

1 Do not rank	2	3 Needs significant work	4	5 Median orthopaedic applicant	6	7 Benchmark, outstanding	8	9	10 Perfect, rare gem
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Example: _____

SUMMATIVE STATEMENT: *How would you feel if the applicant matched in your program?*

PERSONAL COMMENTS: *What makes this applicant unique or sets them apart from others?*

Signature: _____ Date: _____